

ENFORD RECREATION GROUND AND VILLAGE HALL TRUST
MINUTES OF COMBINED ANNUAL GENERAL MEETING / COMMITTEE MEETING
TUESDAY 24 SEPTEMBER 2024 AT 7.00 P.M.

Present: Judy D'Arcy Irvine, Hamish Scott-Dalglish, Hannah Tucker, Jacqui Elkins, Jane Young, David Spencer

Apologies: Chris Rose, Alexis Mitchell-Rowe

Minutes of the Committee Meeting of 18 July 2023 and the Minutes of the AGM of 15 November 2022 were proposed by Jacqui Elkins and seconded by Jane Young.

1. ANNUAL ACCOUNTS

These had been assessed in a previous meeting. Total income for the financial year 2023/2024 was £14,828 and total expenditure £10,575. The surplus was mainly as a result of lower expenditure and was welcomed. Thanks were expressed to Kim Riche for auditing. The accounts were recommended for approval to the AGM and agreed.

2. MINUTES COMMITTEE MEETING 30 JULY 2024 Approved and seconded

3. MATTERS ARISING

Banking online: Having visited Lloyds Bank in Salisbury, JDI had found that Lloyds were of no great assistance and felt that it best to proceed with HSBC as it will hopefully be less problematic. This may necessitate a physical meeting but initial contact has to be online and by telephone.

Research into a credit card machine for use for events was being carried out. Post meeting: two Sum Up machines purchased, one for tickets which printed receipts, and one for the bar.

4. TREASURER'S REPORT

No accounts had been prepared for the new period from 1st July to the date of the meeting but income was within normal levels. A possible bad debt of approx £110 had been incurred by one hirer with every option for payment having been offered, including monthly payments to help clear the outstanding amount. No response as yet.

5. CHAIRMAN'S REPORT

i) ELECTRICAL

Extensive work had been undertaken by Nathan Abbott to upgrade all light fittings to LEDs and to install the new Smart thermostats. Initial results on both issues had proved encouraging and hopefully result in saving energy. Additional work was still needed by Nathan to get the manifolds to work effectively which would entail some extra work but JDI was hopeful that some additional costs could be covered by a grant from Westmill Solar Coop which had sponsored the energy audit. A grant of £1,750 had been received from the Area Board towards some of the cost.

ii) GREAT BUSTARD PROJECT

Following on from the report to the 30 July meeting JDI had written to the Football Foundation twice, and also emailed them, with no response. She had also checked with Wiltshire Council's Planning and Business Rates Departments. Any changes would be fine as long as the area involved was less than 50% of the building and no visible major building changes. Allied Westminster, the insurance company, had confirmed there would be no increase in premiums but the GBP would need their own comprehensive insurance.

The Great Bustard Group has requested use of one of the two changing rooms, in addition to the use of the car park and loos, in order to adapt it for a display and small souvenir shop as an attraction for their visitors. This would be done at their expense and easily removable. All the loos, basins and showers would remain in situ for the time being and concealed by curtains and temporary boxing. They would set up shelving and tables for displays but not carry out any structural work.

It was agreed that it seemed a good idea as the space was not being used and it could generate extra income. The GBP currently pay £90 per month for use of the car park and loos. There was a discussion as to what rent that should be charged and it was felt that a meeting should be arranged to discuss with GBP group. Hannah had visited their website to view accounts and their income was in the region of £183,000 with costs of £163,000 in the last recorded year. HSD agreed to do more work on what would be an appropriate rental charge. It was also agreed that the GBP should not encroach or impact too much on other hirers or activities in the Hall.

iii) OCTOPUS ENERGY

JDI had had an unsatisfactory discussion with Octopus which resulted in a token minimal offer of a credit. Octopus had failed to implement the two year fixed business rate resulting in higher energy bills and their customer service was less than satisfactory. JDI will follow up.

iv) CUTLERY AND CROCKERY

Having carried out an inventory, cutlery was down to around 80 place settings from 120. JDI suggested losses should be replaced to bring place settings up to a minimum of 110 as the hall advertises equipment for 100 guests. Crockery is not so bad with some items down to around 90. None of the items are expensive. It was agreed to replace them.

v) POLYFLOR

The original suppliers from Devizes were not interested in assisting with minor repairs to the Polysafe floor covering where it needed glueing back on to the walls and replacing the edging strip. JDI had contacted Polyflor direct and been sent a list of approved local fitters. The floors had been down for 15 years and are generally in good condition. The carpet in the entrance hall was 'bubbling' in places due to possible deterioration of a concrete sub base – it was decided to leave well alone until funds allow for investigation and replacement.

vi) FILM CLUB

A new remote control screen was being ordered (approx cost £720 plus fitting £300). This cost would be recovered via Film Club events.

6. MAINTENANCE AND GROUNDS REPORTS:

i) David was in the process of arranging repair, preparation and repainting with Sadolin all external windows, doors and soffits which would cost approx £2,500. Apart from minor touching up in the past, it would be the first time since the Hall was built in 2009 that external woodwork would be treated. Gutter repair work had been undertaken by Alex Hale.

ii) Hamish had had a meeting with Katie Briscoe from Enford Community re the damage to the field caused by the bonfire. The EC were under the impression that the bonfire could take place in proximity to the hedgerow OR alternatively the current damaged area could be rectified by sowing with grass seed. Hamish had explained that neither of these were viable and also pointed out that the damage had been incurred as a result of the bonfires and the costs should come out of their fete proceeds even though the fireworks only made a small surplus. She would come back to him. General discussion re EC and it was felt that they were not compliant with Charity Commission requirements.

7. FUTURE EVENTS

Fireworks and Bonfire Night – Saturday 26 October

Remembrance Day Lunch Sunday 10 November

Discussion re listing events on the Enford Facebook page to encourage attendance. Chris Rose to be asked to assist.

8. ELECTION OF COMMITTEE MEMBERS

Judy D'Arcy-Irvine, David Spencer, Jacqui Elkins and Hannah Tucker were re-elected as Committee Members

9. PROPOSED DATES FOR 2024/2025 COMMITTEE MEETINGS

2024 Tuesday 19th November – NB Post Meeting rearranged for Thursday 14 November

2025 Tuesday 18 February, 27th May, 22 July, 23 September (AGM) and 11 November